

**BURBANK SANITARY DISTRICT**

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**REGULAR MEETING AGENDA FOR**  
**September 18, 2008 at 7:30 PM**  
**at the DISTRICT OFFICE**

Please Note Meeting Location in Cupertino at  
20833 Stevens Creek Blvd., Suite 104\*  
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**1. CALL TO ORDER**

**2. ROLL CALL AND APPROVAL OF AGENDA**

**3. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

**4. CONSENT CALENDAR**

- 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 09/04/08.

**5. WARRANTS**

- 5.A. Approval of Warrants. Board action required: Approve five (5) warrants.
  - 1. LMGW, CPAs. FY 2006-07 Audit Services Final Billing.
  - 2. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
  - 3. Donald Toy. District Website Hosting Annual Fee Payment.
  - 4. Mark Thomas & Company, Inc. District Management Services.
  - 5. Hunt Consulting, LLC. FY 2008-09 Tax Roll Processing.

**6. NEW BUSINESS**

- 6.A. FY 2007-08 Budget. Review of the FY 2007-08 Budget versus actual expenditures. Board action required: None.

**7. OLD BUSINESS**

- 7.A. BSD Meeting Schedule. Board discussion regarding the monthly meeting schedule. Board action required: Approve Change of Meeting Days.
- 7.B. Flow Study. Review of the proposal to complete a study to determine the total daily sewage flow generated in the District. Board action required: Approve Flow Study Fee Proposal.
- 6.B. Annexation of Burbank No. 40. Staff report updating proposed annexation of portions of the District. Board action required: Decision regarding Consent to Waive Protest Proceedings.

**8. SUBCOMMITTEE REPORTS**

- 8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

**9. ADJOURNMENT: *NEXT REGULAR MEETING - Thursday, October 16, 2008***

\* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.