

**BURBANK SANITARY DISTRICT**

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**REGULAR MEETING AGENDA FOR**  
**February 17, 2009 at 7:30 PM**  
**at the DISTRICT OFFICE**

Please Note Meeting Location in Cupertino at  
20833 Stevens Creek Blvd., Suite 104\*  
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**1. CALL TO ORDER**

**2. ROLL CALL AND APPROVAL OF AGENDA**

**3. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

**4. CONSENT CALENDAR**

- 4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 01/20/09.

**5. WARRANTS**

- 5.A. Approval of Warrants. Board action required: Approve seven (7) warrants.

- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc. District Management Services.
- 3. USE Credit Union. Board of Directors Payroll.
- 4. Meyers Nave. District Legal Services.
- 5. Win Win IT Solutions. FY 2007-08 Audit Preparation.
- 6. Santa Clara County. Encroachment Permits FY 2007-08 and FY 2008-09.
- 7. Somot Properties. Sewer Extension Deposit Refund - 2376 Olive Ave.

**6. NEW BUSINESS**

- 6.A. 2009 Spring Clean Up Day. Discuss potential dates for annual Spring Clean Up Day. Board action required: Select date for the event.
- 6.B. Laswell-Arleta Rehab Project. Review the preliminary study report for the rehabilitation project. Board action required: Direct staff to proceed with design.
- 6.C. Capital Cost Billing. Staff report regarding capital billing from Treatment Plant. Board action required: Direct subcommittee/staff to pay the invoice.
- 6.D. Mark Thomas & Company, Inc. Contract Renewal. Review the draft proposal for the new contract for District Management Services from MTCO. Board action required: None.

**7. OLD BUSINESS**

- 7.A. Board Vacancy. Staff report regarding the vacant director position. Board action required: None.

**8. SUBCOMMITTEE REPORTS**

- 8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

**9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, March 17, 2009***

\* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.