

BURBANK SANITARY DISTRICT

REGULAR MEETING AGENDA FOR
March 17, 2009 at 7:30 PM
at the DISTRICT OFFICE

Please Note Meeting Location in Cupertino at
20833 Stevens Creek Blvd., Suite 104*
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

1. CALL TO ORDER

2. ROLL CALL AND APPROVAL OF AGENDA

3. PUBLIC COMMENTARY – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

4. CONSENT CALENDAR

4.A. Approval of Minutes. Board action required: Approve Meeting Minutes from 02/17/09.

5. WARRANTS

5.A. Approval of Warrants. Board action required: Approve seven (7) warrants.

- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc. District Management Services.
- 3. USE Credit Union. Board of Directors Payroll.
- 4. Mello Pipelines, Inc. 2008-09 CIP Repairs.
- 5. ABLE Underground Construction. FY 2007-08 Audit Preparation.
- 6. Michael Yoder. District Website Renewal Fee.
- 7. Patel & Associates. FY 2007-08 Audit Report Services.

6. NEW BUSINESS

6.D. FY 2007-08 Audit Report. Review the draft FY 2007-08 audit report. Board action required: None.

7. OLD BUSINESS

- 7.A. Laswell-Arleta Rehab Project. Staff report on the rehab project status. Board action required: None.
- 7.B. Mark Thomas & Co. Contract. Review the draft contract proposal. Board action required: None.
- 7.C. Board Vacancy. Staff report regarding the vacant director position. Board action required: None.
- 7.D. Capital Billing. Staff report for the Treatment Plant Capital Billing. Board action required: None.

8. SUBCOMMITTEE REPORTS

8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, April 21, 2009*

* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.