

**BURBANK SANITARY DISTRICT**

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**REGULAR MEETING AGENDA FOR**  
**April 21, 2009 at 7:30 PM**  
**at the DISTRICT OFFICE**

Please Note Meeting Location in Cupertino at  
20833 Stevens Creek Blvd., Suite 104\*  
(Across From Northwest YMCA on Alves Drive)

In compliance with the Americans with Disabilities Act of 1990, if you need special assistance to participate in a District meeting, or you need a copy of the agenda, or the agenda packet, in an appropriate alternative format, please contact the District Administrator's office at (408) 255-2137. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**1. CALL TO ORDER**

**2. ROLL CALL AND APPROVAL OF AGENDA**

**3. PUBLIC COMMENTARY** – This area is reserved for items **not** listed on the agenda. According to the Brown Act, the Board cannot respond to commentary. Any item may, at the discretion of the Board, be placed on the next agenda. There is a three (3) minute limit for individual speakers.

- 3.A. Visitor Commentary
- 3.B. Agency Representatives
- 3.C. Board Commentary

**4. CONSENT CALENDAR**

- 4.A. Approval of Minutes. Board action required: Approve Regular Meeting Minutes from 03/17/09 and Special Meeting Minutes from 03/17/09.

**5. WARRANTS**

- 5.A. Approval of Warrants. Board action required: Approve eight (8) warrants.

- 1. Enviro-Commercial Sweeping, Inc. District Street Sweeping Services.
- 2. Mark Thomas & Company, Inc. District Management Services.
- 3. USE Credit Union. Board of Directors Payroll.
- 4. Meyers Nave. District Legal Services.
- 5. \$15 Sewer and Drain. Emergency Stoppage.
- 6. FM&A, Inc. Flow Monitoring Data Retrieval.
- 7. SC County Integrated Waste Mgmt. FY 2008-09 Q3 Payment.
- 8. City of San Jose. Treatment Plant O&M and Capital Billing

**6. NEW BUSINESS**

- 6.A. FY 2009-10 Operating Budget. Review the draft FY 09-10 Budget. Board action required: None.
- 6.B. 2009 Spring Clean Up Day. Review details of the 2009 event. Board action required: None.
- 6.C. FY 2009-10 Sewer Service Charges. Staff report regarding upcoming sewer service charges and commercial account audit. Board action required: None.
- 6.D. Claim for Damages – 473 Laswell Ave. Review property owner claim. Board action required: None.

**7. OLD BUSINESS**

- 7.A. Laswell-Arleta Rehab Project. Staff report on the rehab project status. Board action required: Approve Project Low Bidder and Direct Staff to Issue Notice to Proceed.
- 7.B. Mark Thomas & Co. Contract. Review the draft contract proposal. Board action required: None.
- 7.C. Board Vacancy. Staff update regarding the vacant director position. Board action required: None.
- 7.D. Capital Billing. Staff report for the Treatment Plant Capital Billing. Board action required: None.
- 7.E. FY 2007-08 Audit Report. Review the final FY 2007-08 audit report. Board action required: None.

**8. SUBCOMMITTEE REPORTS**

8.A. Subcommittee Reports. Updates on items being worked on by the Board subcommittees. Board action required: None.

**9. ADJOURNMENT: *NEXT REGULAR MEETING - Tuesday, May 19, 2009***

\* Pursuant to Government Code 54954 subsection b, subsection 4, this new facility constitutes the closest meeting facility for the Burbank Sanitary District, since the District has no other meeting facility within the boundaries of the territory, over which the Burbank Sanitary District exercises jurisdiction.