

**1. CALL TO ORDER**

President Carpenter called the meeting to order at 7:30pm.

**2. ROLL CALL AND APPROVAL OF AGENDA**

Directors Present: Joe Carpenter, Lisa Post, Michael Yoder, Soren Spies (arrived at 7:40p)

Directors Absent: John Marke (no prior notification)

Counsel Present: None

Staff: Donald Toy (Mark Thomas & Company, Inc.)

**Motion:** To approve the agenda.

**Move:** Yoder **Second:** Post

**Board vote:** **Ayes,** Carpenter, Post, Yoder, Spies **Noes,** None  
**Absent,** Marke

**3. PUBLIC COMMENTARY**

A. Visitor Commentary – None.

B. Agency Representatives – Staff reported that a video inspection of the line within the easement between Arleta Ave. and Laswell Ave. revealed several areas that are in need of replacement. President Carpenter inquired why this hadn't been noted in the earlier video inspection reports. Staff reported that roughly ten percent of the District had yet to be filmed because filming operations had ceased at the end of last fiscal year when funding ran out for the year. The televising crews are now in the process of completing the remainder of the lines.

C. Board Commentary – None.

**4. CONSENT CALENDAR**

**Approval of Minutes.** Approve Minutes from the Regular Meeting of 08/02/07 and the Special Meeting of 08/07/07.

President Carpenter defers approval of minutes of Regular Meeting of 08/02/07 to 09/06/07.

**Motion:** To approve of minutes from the Special Meeting of 08/07/07.

**Move:** Yoder **Second:** Post

**Board vote:** **Ayes,** Carpenter, Post, Yoder, Spies **Noes,** None  
**Absent,** Marke

**5. WARRANTS**

A. Approval of two (2) warrants:

1. USE Credit Union. Board Payroll.
2. Mark Thomas & Company, Inc. District Management Services.

Call to Order

Roll Call and  
Approval of  
Agenda

Public  
Commentary

Consent  
Calendar

Warrants

**5. WARRANTS**

**Motion:** To approve two (2) warrants.

**Move:** Yoder      **Second:** Spies

**Board vote:**      **Ayes,** Carpenter, Post, Yoder, Spies      **Noes,** None  
                         **Absent,** Marke

Warrants  
(continued)

**6. REPORTS**

A. Utility Company Reimbursement. Staff reported that there was no update from either PG&E or Verizon Business regarding the pending claims.

Reports

**7. NEW BUSINESS**

A. Garbage Violations. Staff reported that several of the addresses on the list of garbage violations previously provided by President Carpenter were not listed on the County Assessor's address list. Most of these are units that are attached to an existing APN, but have applied for additional addresses so that residents receive mail at these 'granny units'. President Carpenter directed staff to send a copy of the District's Garbage Violation letter and Ordinance No.14 to all of the Board members for review and discussion at the next meeting. President Carpenter reported that the garbage was pile up above the top of the dumpster at 2161 Scott Street. Staff was directed to contact GreenWaste Recovery to remove the garbage and staff was to send a violation letter to the property owner.

B. District Bank Account. Staff reported that the County was requesting all agencies using the County Bank Accounts to choose a new option for writing and processing warrants. Staff reported that the County was in favor of each agency establishing a new account to utilize their 'positive pay' feature. The Board directed staff to contact the County to get more details about each option before a decision could be made.

New Business

**8. SUBCOMMITTEE REPORTS** – Director Spies reported that the website was up to date and the updating process had been improved.

Subcommittee  
Reports

**9. ADJOURNMENT:** Next Regular Meeting: *Thursday, September 6, 2007*

Adjournment

**Motion:** To adjourn meeting.

**Move:** Yoder      **Second:** Spies

**Board vote:**      **Ayes,** Carpenter, Post, Yoder, Spies      **Noes,** None  
                         **Absent,** Marke

Approved: September 6, 2007

Respectfully Submitted,  
**Mark Thomas & Company, Inc.**

District Manager – Engineer  
Donald Toy  
Administrator

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Joe Carpenter, President